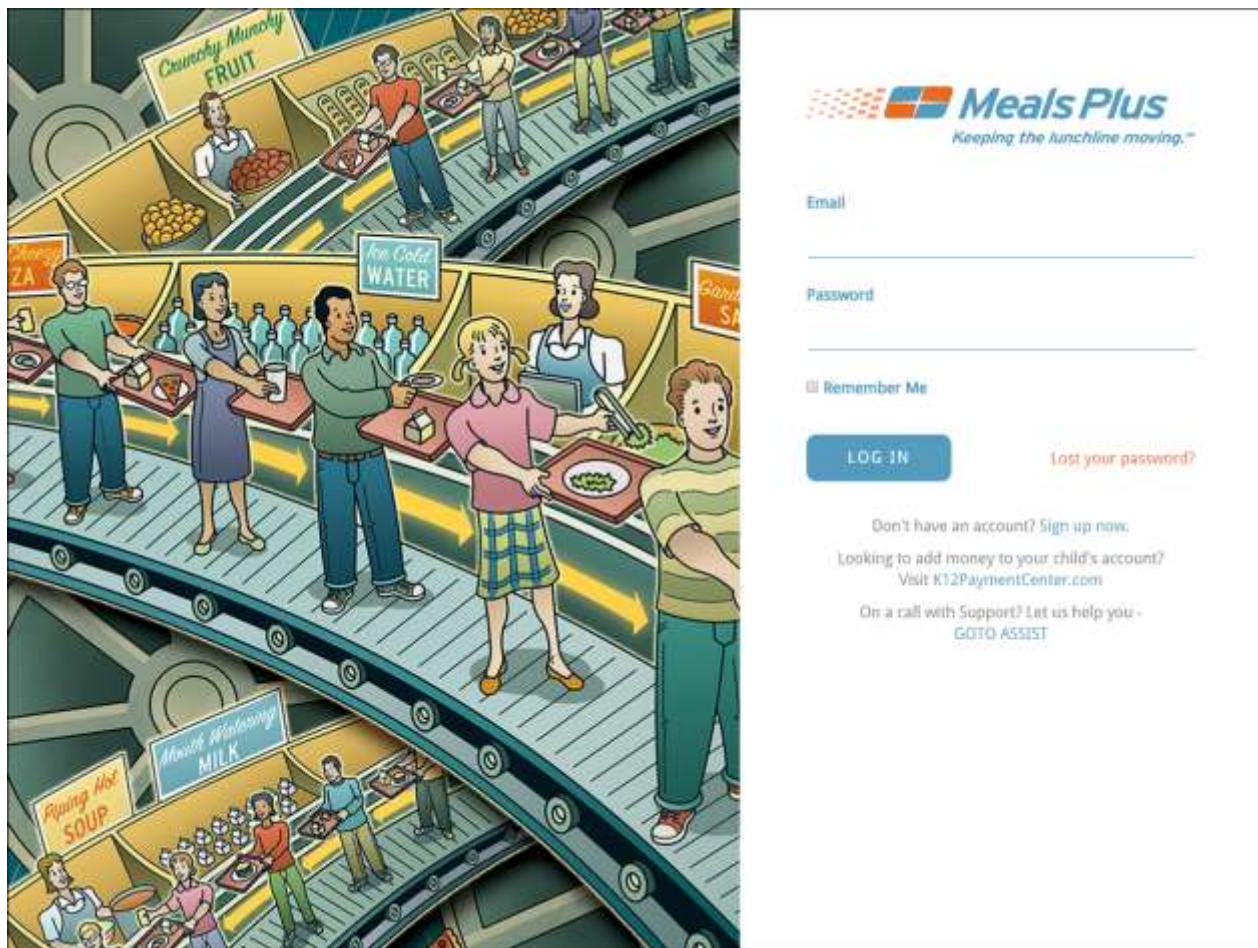


## How District Customers Can Create an Account for the New *Meals Plus* Support Website

Welcome to the new *Meals Plus* **Support** Website! It was created with the customer in mind, and to be more cohesive with the look of the *Meals Plus* components. The first thing you may notice is the component icons that correspond with the icons in the software, making finding information on that component much easier!

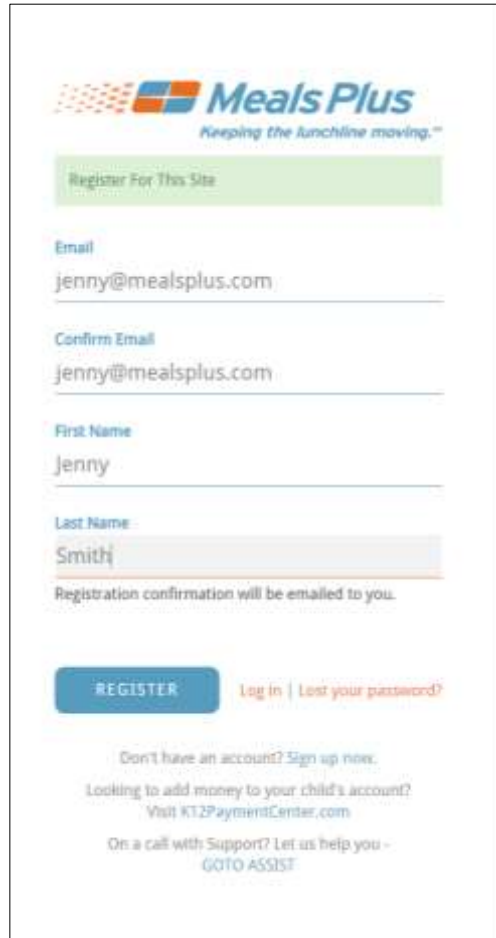
**\*\*NOTE: All *Meals Plus* customers will need to create a new account using their district email address, even if they previously had an account on the old Support website.\*\***


For help creating a new account, follow the instructions below:



- To create a new account on the Support website, click **Sign up now**.
  - You will see additional fields to create a new account.

- Enter your email address in the **Email** field.
- Enter your email address again in the **Confirm Email** field.
- Enter your first name in the **First Name** field.
- Enter your last name in the **Last Name** field.
- Click **Register**.
  - You will receive an email with a link to reset your password.

A screenshot of the Meals Plus registration form. At the top is the Meals Plus logo with the tagline "Keeping the lunchline moving." Below this is a green button labeled "Register For This Site". The form contains four input fields: "Email" with the value "jenny@mealsplus.com", "Confirm Email" with the value "jenny@mealsplus.com", "First Name" with the value "Jenny", and "Last Name" with the value "Smith". Below the fields is a message: "Registration confirmation will be emailed to you." At the bottom, there is a blue "REGISTER" button, a link "Log in | Lost your password?", and three lines of text: "Don't have an account? Sign up now.", "Looking to add money to your child's account? Visit KT2PaymentCenter.com", and "On a call with Support? Let us help you - GOTO ASSIST".

 **Meals Plus**  
*Keeping the lunchline moving.™*

Register For This Site

Email  
jenny@mealsplus.com

Confirm Email  
jenny@mealsplus.com

First Name  
Jenny

Last Name  
Smith

Registration confirmation will be emailed to you.

[REGISTER](#) [Log in | Lost your password?](#)

Don't have an account? Sign up now.

Looking to add money to your child's account?  
Visit [KT2PaymentCenter.com](#)

On a call with Support? Let us help you -  
[GOTO ASSIST](#)

- Enter a new password in the **Password** field.
- Click **Reset Password**.



**Meals Plus**  
*Keeping the lunchline moving.™*

Enter your new password below.

New password

\*\*\*\*\*

Nc3fG8eiqVi\$jih

Strong  
Hint: The password should be at least twelve characters long. To make it stronger, use upper and lower case letters, numbers, and symbols like ! " ? \$ % ^ & ).

**RESET PASSWORD** [Log in](#)

- Click **Log In** to log in using your newly created username and password.
- You are all set and ready to use the website.



**Meals Plus**  
*Keeping the lunchline moving.™*

Your password has been reset. [Log in](#)

Should you forget your password, follow these instructions:

- Click **Lost your password?** on the main page if you do not remember your password.
- Enter your **Email** address and click **Get New Password**.
  - An email will be sent where you can click a link and reset your password, or ignore it, if the email was sent in error.
  - Log in with your new password.



**Meals Plus**  
*Keeping the lunchline moving.™*

Please enter your email address. You will receive a link to create a new password via email.

Email

**GET NEW PASSWORD** [Log in](#)

*We hope you enjoy the new easy-to-use Meals Plus Support website!*